



July 2, 2024

Dr. Jenny Kelly
Windward Community College
Veterinary Technology Program
45-720 Keaahala Rd
Kaneohe, HI 96744

Dear Dr. Kelly:

Following review of the progress report for the Windward Community College veterinary technology program at the June 13 – 15, 2024 meeting, the AVMA Committee on Veterinary Technician Education and Activities continued the program on **full accreditation**.

After consideration of the documentation provided, the Committee has determined that continued reporting is required on the following deficiencies (see chart(s) below):

Critical deficiency(ies): None at this time

Major deficiency(ies): None at this time

The next annual report will be due in Fall 2025 (September 15, 2025). A reminder will be sent out approximately 2 months prior to the due dates. If there are any changes that impact critical or major deficiencies that the CVTEA previously determined do not require continued reporting, the program must report this change. The next full accreditation site visit is scheduled for 2029.

If you have any questions, or if staff may be of assistance in the preparation of your next report, please do not hesitate to contact staff (Julie Horvath; jhorvath@avma.org).

Sincerely,

Dr. Brent Wooden, CVTEA Chair
AVMA Center for Veterinary Medical Accreditation

Windward Community College ROE 2023

CRITICAL DEFICIENCY (IES)

Critical deficiencies apply to situations that clearly result in a program's inability to meet a Standard, and/or subject students, faculty, or others to unacceptable levels of risk. Documentation of significant progress toward compliance with each critical deficiency must be achieved by the time of the program's next report to CVTEA. Lack of compliance may be considered cause for a change in the program's accreditation status.

It is critical that:

#	Critical Deficiency Description	Deficiency status (Met, Unmet with continued reporting)
	None	

Windward Community College ROE 2023

MAJOR DEFICIENCY (IES)

Major deficiencies apply to situations that jeopardize the ability of the program to meet a Standard. Progress toward meeting each major deficiency must be demonstrated on an annual or biennial basis. Documentation of steps taken toward compliance with major deficiencies is required. Lack of compliance within the assigned five- or six-year period, prior to the next scheduled complete evaluation, may be considered cause for a change in the program's accreditation status.

It is required that:

#	Major Deficiency Description	Deficiency status (Met, Unmet with continued reporting)
1.	Increasing numbers of Program students be accompanied by an appropriate increase in fiscal, human, and clinical resources available to the Program. (2, 4a, 5b, 9a)	Met; 6/2024
2.	Medical records be comprehensive and consistent with contemporary veterinary practice standards. (5d)	Met; 6/2024