



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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January 31, 2006

Dr. Angela Chaillé Meixell
Chancellor
Windward Community College
45-720 Kealahala Road
Kaneohe, HI 96744

Dear Chancellor Meixell:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 11-13, 2006, reviewed the Progress Report submitted by the college and the report of the evaluation team which visited on Tuesday, November 15, 2005. The Commission took action to accept the report. The next report requirement will be the Self Study Report in preparation for the comprehensive visit in the fall of 2006. **During this period, Windward Community College will remain on Warning.**

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include campus and system leadership and the Board of Trustees. The Commission also requires that all reports be made available to the public. Placing copies in the college library can accomplish this.

Please note that the next comprehensive evaluation of Windward Community College will occur during **Fall 2006**. The college should demonstrate further progress on the issues of assessment, institutional effectiveness and improvement, as provided for in the following recommendation previously given to the college *as well as* those given to the System in Spring 2005:

Recommendation 6: The college shall carry out its educational planning in a way that draws upon program evaluation results and ties educational planning directly to planning for staffing, budget development, and program elimination/addition (Standards 4.A.1, 4.D.2, 4.D.6, 1996 Standards of Accreditation)

Dr. Angela Chaillé Meixell
Chancellor
Windward Community College

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,

A handwritten signature in cursive script that reads "Barbara A. Beno".

Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. David McClain, Interim President, University of Hawaii
Mr. Paul R. Field, Accreditation Liaison Officer
Mr. Michael Rota, Associate Vice President
Dr. Patricia Lee, Chair, Board of Regents, University of Hawaii
Dr. Marie Smith, Team Chair
Evaluation Team Members