



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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February 6, 2015

Mr. Doug Dykstra
Chancellor
Windward Community College
45-720 Kea'ahala Road
Kaneohe, HI 96744

Dear Chancellor Dykstra:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 7-9, 2015, reviewed the Follow-Up Report submitted by Windward Community College. The Follow-Up Report was certified by system and college leadership, including the Chair of the Board of Regents, the Chair of the Board Committee for Community Colleges, the Vice President for Community Colleges, the College Chancellor, and leaders of the faculty organizations.

Based on the College Report and evidence submitted, the Commission finds that Windward Community College has addressed College Recommendations 2 and 3 and UH System Recommendations 4 and 5 and has fully resolved the deficiencies in College and UH System policies, procedures, and practices which led to noncompliance with Standards I.B.1 thru I.B.7, II.A.1.b, II.A.1.c, II.A.2, II.A.2.c, II.B.4, II.C.2, III.A.1.b, III.A.2, III.A.5, III.C.1, III.C.1.b, III.C.1.c, III.C.2, III.D.1, III.D.3, III.D.4, IV.A.1, IV.A.5, IV.B.1, IV.B.1.e, and IV.B.3.g.

While the UH System has addressed the Commission Requirement concerning Standard III.A.1.c, the Commission is concerned that implementation of and adherence to the UH Policy at the College ensures faculty (full-time and part-time) evaluations include the component of effectiveness in producing learning outcomes. The College should demonstrate compliance with Standard III.A.1.c in a **Follow-Up Report** submitted in conjunction with the **Midterm Report**.

Institutions are expected to meet Eligibility Requirements, Accreditation Standards, and Commission policies at all times during the six-year review cycle. Windward Community College must demonstrate to the Commission at the time of the Midterm Report that the recent changes implemented to resolve deficiencies and meet Eligibility Requirements and Standards have been sustained. Windward Community College should submit the **Midterm Report** by **October 15, 2015**.¹

Mr. Doug Dykstra
Windward Community College
February 6, 2015

The Follow-Up Report submitted in October 2014 will become part of the accreditation history of the College. The Commission requires that you give the Follow-Up Report and this letter appropriate dissemination to your College staff and to those who were signatories of the Report. This group should include the UH Vice President for Community Colleges, campus leadership, and the Board of Regents.

The Commission also requires that the Follow-Up Report and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no more than one click from the institution's home page.*

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and educational quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

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¹ Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: <http://www.accjc.org/college-reports-accjc>.