WINDWARD COMMUNITY COLLEGE "I" (Incomplete) Grade Form

1. Semester : Fall 20 Spring 20 Sur	mmer 20
2. Instructor:	
3. Course: 4. CRN:	
5. Student's Name: Last, First, M.I.	
6. UH ID/Username:	
7. Due date to complete requirements:	
8. Specific requirements to be completed:	
9. Method of completion:	
7. Method of completion.	
10. Contingency Grade: I/	
(Grade student will earn if requirements are not completed. Fo most of the assignments but misses the final. Student X agrees t not. Then the contingency grade, that grade earned without the indicated. For example I/C or I/F, etc.)	o take a make-up final, but does
Student's signature	Date
Instructor's signature	Date
Instructor's Contact Information:	
Work phone Alternate phone	
Email	
Distribution: Original to Academic Affairs Office; 1 copy t	to Student; 1 copy to Instructor.

Rev 10/2017